

Housing and/or Dietary Accommodations Request Form

Union College recognizes the importance of providing reasonable accommodations in its housing policies and practices for individuals with disabilities to use and enjoy college housing and dining services. Individuals with a disability who reside, or intend to reside, in college housing who believe they need an accommodation must contact the Teaching Learning Center (TLC). The TLC coordinates accessibility accommodations for students with disabilities, this includes evaluating whether to grant or deny requests for reasonable accommodation in college housing or dining services. The TLC director will meet with the student, review documentation and possibly consult with the appropriate college housing or dining service coordinators. Consulting with college housing and dining services coordinator does **not include disclosure of the disability**. Please see the policy on [Confidential/Recording](#). Union College will accept and consider housing and/or dietary accommodations requests at any time; however, requests should be completed before completing their meal plan or moving into college housing (or as soon as practically possible afterwards.) In addition to this request form, further documentation such as the [Provider Verification of Request](#) may be required in order to develop the Accommodation Plan.

Once completed, please return to:

Union College - Teaching Learning Center
% Debbie Forshee-Sweeney, Director
3800 South 48th Street
Lincoln NE, 68506

Phone: 402-486-2600 ext. 2080
Email: deforshe@ucollege.edu
Fax: 402-486-2691

Student Name: _____ Student ID Number: _____

Residence Hall: Rees Hall Rm# _____ Prescott Hall Rm# _____ Culver Hall Rm# _____

Campus housing address: _____

Please indicate and describe what type of accommodation is being requested:

Dietary: _____

Housing: _____

What type/breed of assistance animal are you requesting? _____

Is the animal housebroken? no yes Is the animal kennel trained? no yes

I have read and agreed to uphold the policy and procedure for having an accommodation of an assistance animal in campus housing/residential housing: no yes Date: _____

When approved for the accommodation of an Assistance Animal, I will provide the appropriate animal licensing and vaccination documents to designated housing coordinator.

Student Signature: _____ Date: _____

I understand this form is not an approval form. The Accommodation Plan, once completed, is considered the approval form.