Housing and/or Dietary Accommodations Request Form

Union College recognizes the importance of providing reasonable accommodations in its housing policies and practices for individuals with disabilities to use and enjoy college housing and dining services. Individuals with a disability who reside, or intend to reside, in college housing who believe they need an accommodation must contact the Teaching Learning Center (TLC). The TLC coordinates accessibility accommodations for students with disabilities, this includes evaluating whether to grant or deny requests for reasonable accommodation in college housing or dining services. The TLC director will meet with the student, review documentation and possibly consult with the appropriate college housing or dining service coordinators. Consulting with college housing and dining services coordinator does not include disclosure of the disability. Please see the policy on Confidential/Recording. Union College will accept and consider housing and/or dietary accommodations requests at any time; however, requests should be completed before completing their meal plan or moving into college housing (or as soon as practically possible afterwards.) In addition to this request form, further documentation such as the Provider Verification of Request may be required in order to develop the Accommodation Plan.

Once completed, please return to:
Union College - Teaching Learning Center
% Debbie Forshee-Sweeney, Director
3800 South 48th Street
Lincoln NE, 68506
Phone: 402-486-2600 ext. 2080
Email: deforshe@ucollege.edu
Fax: 402-486-2691

Student Name: _____________________________________ Student ID Number: _______________________

Residence Hall: Rees Hall Rm#________ Prescott Hall Rm#________ Culver Hall Rm#________
Campus housing address: ________________________________________________________________

Please indicate and describe what type of accommodation is being requested:
___ Dietary: _____________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
___ Housing: _____________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

What type/breed of assistance animal are you requesting? ______________________________________

Is the animal housebroken? ____no ____yes Is the animal kennel trained? ____no ____yes

I have read and agreed to uphold the policy and procedure for having an accommodation of an
assistance animal in campus housing/residential housing: ____no ____yes Date: _________________

When approved for the accommodation of an Assistance Animal, I will provide the appropriate animal
licensing and vaccination documents to designated housing coordinator.

Student Signature: ___________________________ Date: ___________________________

I understand this form is not an approval form. The Accommodation Plan, once completed, is considered
the approval form.